

Local Court Reporter Obtains Distinguished Certification

The Second Judicial Circuit is proud to announce that Court Reporter Tonya Collins recently passed a proficiency examination for promotion to the title of Official Court Reporter 4. There are five titles of employees providing court reporting services for the State of Illinois, namely: Court Specialist, Official Court Reporter 1, 2, 3, and 4. Each tier level and accompanying title requires particular qualifications, with the title of Official Court Reporter 4 being the highest obtainable title.

Candidates seeking to advance to the title of Official Court Reporter 4 must demonstrate realtime proficiency by passing the NCRA Certified Realtime Reporter (CRR) examination or similar exam administered by Court Reporting Services for the State of Illinois, in addition to other qualifications. This stenographic exam consists of five minutes of two-voice testimony at 200 words per minute. The Reporter must be displaying realtime translation during the exam. Following the 5-minute dictation, an unedited PDF file must be created and exported to a flash drive or emailed to the exam administrator. This translation must be at 96% or higher accuracy.

Second Circuit Chief Judge Melissa Morgan stated, “I am proud to recognize Ms. Collins for this notable advancement and I commend her for her dedication to her craft and strong work ethic. Court Reporters provide essential services to our courts and we rely on their professionalism and accuracy everyday. The Second Circuit is fortunate to have experienced and highly skilled Reporters, and with this promotion, Ms. Collins joins a number of them who have earned this title. On behalf of my colleagues, I congratulate her on obtaining this distinguished certification.”

Ms. Collins began her employment with the Circuit in March 2022. She primarily serves the counties of Edwards, Gallatin, and Hardin, but has

worked in a number of additional counties throughout her employment. The Second Judicial Circuit is comprised of twelve counties: Crawford, Edwards, Franklin, Gallatin, Hamilton, Hardin, Jefferson, Lawrence, Richland, Wabash, Wayne, and White. The Second Circuit is currently hiring Court Reporters and all interested persons are encouraged to contact Court Reporter Supervisor Amy Scott at the Office of the Chief Judge in Mt. Vernon at 618-244-8036 for more information.

Pictured: Official Court Reporter, Tonya Collins

